

Madhav Institute of Technology and Science, Gwalior- 474005

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute, Affiliated to R.G.P.V. Bhopal M.P.)

NOTICE

Ref.: MITS/IIRSOP/01/37

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Date: 26.06.2020

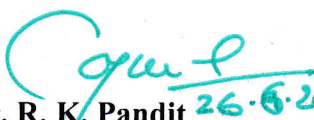
Sub: Guidelines to be followed for IIRS Outreach Live & Interactive Programme (EDUSAT).

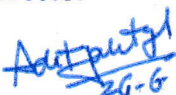
The Institute is now registered as one of the participating institutes of IIRS Outreach network programmes. Under this programme, one mode of delivery is through Live & Interactive mode (also known as EDUSAT). The Students (UG/PG/Ph.D.), Faculty Members & Technical Staff Members of the Institute who are willing to participate in the courses under EDUSAT programme are required to follow certain guidelines as mentioned below.

1. Students (UG/PG/Ph.D.) have to **mandatorily upload college identity card / college library card** as identity proof while registering for a particular course. No other form of identity proof will be approved (during uploading the identity proof, the students need to click on the option of others and mention college identity card in comment box). If the students are not having the identity card with them, they need to first contact the Institute Coordinator before registration of course.
2. For Faculty Members & Technical Staff Members who are registering for a particular course, it is desirable from them to upload college identity card as identity proof but not mandatory, they can upload any other suitable documents also.
3. All the participants have to mandatorily submit the scanned copy of the mark sheets to verify the educational data which they have filled in the registration form through email to coordinatoriirsop@mitsgwalior.in just after they have registered for a particular course so that the documents are verified and participants can be approved. The participants while sending the documents through mail have to specifically mention the name of course in which they have registered as subject of the email so as to ease the whole process of verification.
4. All the participants who will be approved for a particular course are required to mandatorily login through their LMS credentials during the schedule time when the particular course will run and get their attendance recorded automatically, the details of complete schedule is available on <https://iirs.gov.in/EDUSAT-News>.
5. **The attendance criteria as defined by IIRS will be strictly followed, i.e. participants have to keep minimum 70% attendance if they want to appear for online exam in a course.**
6. For further detailed instructions all the participants need to go through https://eclass.iirs.gov.in/assets/guidelines_for_participants.pdf and follow the same. In case of any clarifications/issues, participants can contact the Institute Coordinator through phone or email at coordinatoriirsop@mitsgwalior.in.
7. All the participants have to mandatorily submit the feedback of the course in which they are registered.

Any further clarifications / guidelines etc. received from IIRS / on part of Institute, will be time to time notified.

The Institute hopes that all the participants will utilize the opportunity provided to them by actively participating in the courses and get the best knowledge from the courses.


Dr. R. K. Pandit 26-6-2020
Director


Aditya Kumar Agarwal
26-6-2020

Copy to:

- 1) All the Heads of Department for circulation.
- 2) Prof. Aditya Kumar Agarwal, Coordinator – IIRS Outreach Programme.
- 3) Dean Academics
- 4) Web In charge for display on Institute website.
- 5) Registrar for Information.
- 6) Director Office.